

## THE MINSTER JUNIOR SCHOOL

'Let us be concerned for one another, to help one another to show love and do good.' Hebrews 10: 24-26

**Head Teacher:** Hannah Farhan **Co-chairs of Governors:** Rev Alan Bayes and Sharon Odumosu

September 29, 2020

Dear Parents/Carers:

We are writing to inform you of our decision to use **Google Classrooms** (*which offers G Suite as a learning application*) to facilitate learning, particularly for those children and families who are isolating or in the event of future national or localised lockdowns.

Although we have used, and will continue to use, Purple Mash and Sumdog for some home-learning and other activities, we know that Google Classrooms is a more versatile online learning platform. It allows teachers to choose the work set for your children, and it allows for greater communication between the learners and teachers.

By Friday 2<sup>nd</sup> October, your child will have received their Google Classroom login, which should be stuck in the front of their home-learning journals. We ask that parents and carers please log in to their child's account and <u>accept the invitation</u> to join their class. Please see below for a step-by-step guide on how to do this, as well as some helpful links explaining more about what Google Classroom (including G Suite) is and how to use it:

Step 1: Go to 'Google Classroom' by typing it into 'Google' or use this link: https://classroom.google.com/u/0/h

Step 2: It will ask you to type in the username of your child, e.g.: <u>Smitj100.306@theminsterjuniorscroydon.co.uk</u> and their password which will be a common word and a number.

Step 3: Read and accept Google's terms and conditions.

Step 4: You will then be directed to a page which will show your child's year group with an 'accept' or 'decline' button. Please press 'accept'.

Step 5: Please read the Google Classroom 'Guide for Parents' document or watch the YouTube video below as these explain what Google Classroom is and how to use it. If you cannot access the internet, please ask your class teacher to print you a copy. The links are below:

https://www.youtube.com/watch?v=2lowi-gmbys

https://docs.google.com/presentation/d/1QCHHuuuRkrXhxt7EjfqnMw\_\_JDOI4sdIX5Na3t9j7YE/edit?usp=sharing

If you require any further assistance, please do not hesitate to contact your class teacher. Thank you for your support in helping us to deliver the best possible remote learning facility to your child.

Best wishes,

Mrs Driscoll (Computing Lead) and Mr Greenfield (Acting Head Teacher)

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